

# LOCKTON PARISH COUNCIL

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<https://lockton-pc.gov.uk/>

## Minutes of the Ordinary Meeting of Lockton Parish Council held on Monday 16 June 2025 at 7.00 pm. Venue: Lockton Village Hall, Lockton, Pickering

<b>PRESENT</b>		
<b>Chair:</b> M Bentley (Vice-Chair), Cllr J Edenbrow, Cllr R Phillips, Cllr Hodgson J Collins (Clerk). <b>Apologies:</b> Cllr Tomlinson (Chair) Members of public were present (Mop)		
<b>1. Welcome to all</b>		
Chair of the meeting Cllr Bentley welcomed all present to the meeting.		
<b>2. Open Forum/Public Session</b>		
No topics raised.		
<b>3. To Receive and Consider</b> any apologies Apologies of absence received from Cllr Tomlinson. <b>Resolution: Considered and Accepted.</b>		
<b>4. To Receive</b> any Declarations of Interest None raised.		
<b>5. To Agree and Sign</b> the Minutes of the meeting on Monday 31 March 2025 <b>Resolution: Minutes agreed, motion passed, all councillors in favour and signed by the Vice-Chair Cllr Bentley</b>		
<b>6. Guest Slot</b> No guests present. Due to this, Cllr Bentley suggested moving the Agenda Item 11.2/11.3/11.4 forward to allow those mop present the opportunity to contribute and leave the meeting early, if time was pressing. <b>All councillors in favour and agreed to this change.</b> Notes for this are under the agenda point below.		
<b>7.</b>	<b>To receive information on ongoing issues and decide further action where necessary</b>	
	<b>No issues currently.</b>	
<b>8.</b>	<b>Planning applications received</b>	
	NYM/2025/0315: Cherry Tree Farm, Lockton NYM/2025/0338: 1 Moorland View, The Old Post Office, Lockton NB: Mop present confirmed that the address <b>should be</b> No.2 Moorland View (admin error by NYMNPA). Noted	<b>Actions:</b> <b>No comments</b>
<b>9.</b>	<b>Planning decisions received.</b>	
	None	<b>Actions:</b> <b>N/A</b>
<b>10.</b>	<b>Finance</b>	
<b>10.1</b>	<b>Finance</b> i. To <b>Receive</b> the Annual Internal Audit Report 2024/25 ii. To <b>Receive, Approve and Sign</b> Certificate of Exemption AGAR 2025/25Form 2 iii. To <b>Receive, Approve and Sign</b> AGAR 2024/25 Section 1, Annual Governance Statement iv. To <b>Receive, Approve and Sign</b> AGAR 2024/25 Section 2, Accounting Statements	<b>All Received Approved &amp; Signed</b>    <b>Approved</b>

	v. To <b>Receive and Approve</b> the dates for the period of AGAR 2024/25 Exercise of Public Rights	<b>Approved</b>
<b>10.2</b>	To <b>Receive and Approve</b> Bank balances (as of 8 June 2025): <b>Community Acc: £3,130.39</b>	<b>Approved</b>
<b>10.3</b>	<b>Premium Acc: £5,269.06</b> To <b>Review and Approve</b> the Finance Report/Payments In & Out since last meeting: Payments In: Bank Interest + £17.45 Payments Out: -£241.00 ZURICH/-£640.00 AJ grass cutting/£600.00 refund to A. Collier Funeral Directors To <b>Consider</b> future Payments In/Out: Audit gift voucher -£35.00/Flowers for village planter -£31.50/Clerk Salary TBA/2025-26 Rents TBA	<b>Approved</b>
<b>10.4</b>	To <b>Receive and Approve</b> the PC Insurance policy including cost of £241.00	
<b>11.</b>	<b>Chairman's report/Councillor's information</b>	
<b>11.1</b>	To <b>Consider and Agree</b> PC rents to be invoiced for 2025-26 <b>Resolution: All councillors agreed to keep the rents at the same value, as increases were made in the previous financial year.</b>	
<b>11.2</b>	To <b>Receive and Consider</b> the WI proposal for the change of use to a wildlife nesting area of the village bus shelter to include the fitting of a door <b>Resolution:</b> The updated WI proposal was circulated ahead of the meeting to all councillors, key points noted, and actions as follows: <ul style="list-style-type: none"> <li>- Questions raised around the fittings inside the shelter, ie. bench/noticeboard, etc</li> <li>- Mop present confirmed the proposed door would be fitted by a professional</li> <li>- It was agreed that the roof was in a poor state, and this would need repairs prior to any change of use to comply with Health &amp; Safety/Risk before any possible conversion</li> <li>- Mop kindly offered to make good the roof at a minimal cost of £50.00</li> <li>- Mop commented that the shelter was donated to the community some 70 years ago, however there is doubt that the maintenance of the structure is the responsibility of the Parish Council due to no contractual agreement, and no history of the PC contributing to the cost of this apart from when a grant was obtained previously to refurbish the shelter.</li> <li>- Cllr Bentley raised the concern of the long-term ongoing maintenance</li> <li>- Cllr Bentley questioned the number of WI members, particularly in Lockton. This was not answered by the WI representative present</li> </ul> <b>Resolution: All councillors agreed that the bus shelter needs a review of its structure, a contractor to inspect and provide a brief report of the condition so costs can be understood. Cllr Bentley agreed to organise this asap. Clerk agreed to publish a brief PC Newsletter to canvass public opinion on this proposal as well as those covered in agenda item 11.3 and 11.4. Mop kindly offered to publish something similar in the Lockton Herald. To be considered for approval at the next PCM.</b>	
<b>11.3</b>	To <b>Receive and Consider</b> the NYMNPA proposal for the change of use of part of the PC land adjacent to the cemetery and cricket pitch to a rewilding corridor/Orchard area <b>Resolution:</b> The updated NYMNPA proposal was circulated ahead of the meeting to all councillors, key points noted, and actions as follows: <ul style="list-style-type: none"> <li>- Cllr Phillips kindly summarised the proposal on behalf of the Parks/Grubs-Up initiative, commenting on there being approx. orchard area containing trees/hedge/5-bar gate/fencing</li> <li>- The term proposed by the parks for the venture would be 5 years</li> <li>- Some upfront costs and up to the value of 75% of other costs to be covered by the Parks, and the recommendation to use a local contractor for the fencing/gate</li> <li>- There will also be a consideration of grazing to maintain the land, and/or alternatively the maintenance will be organised and provided by the community as the key to this is that this is volunteer/community-led initiative</li> </ul> <b>Resolution: No further actions or information needed. To be considered for approval at the next PCM.</b>	

<b>11.4</b>	<p>To <b>Receive and Consider</b> the Resident/Mop proposal for the change of use of part of the PC land adjacent to the cemetery and cricket pitch to allotment/rewilding corridor/small ponds and seating area, to be managed for conservation purposes.</p> <ul style="list-style-type: none"> <li>- Resident Pete confirmed that the proposed site would have an orchard/small shed, an area to keep water/shallow pond/a communal area with a bench</li> <li>- This is designed to complement with the NYMNPA Grubs-Up project</li> <li>- Proposal is for 5-year licence to mirror the recommendation by Parks, and to acknowledge the financial investment made by the resident, at a proposed rent of £15/month</li> </ul> <p><b>Resolution: No further actions or information needed. To be considered for approval at the next PCM.</b></p>
<b>12.</b>	<b>Clerk's Information</b>
<b>12.1</b>	To <b>Consider &amp; Update</b> on the community work for the flood prevention project <b>Resolution:</b> Cllr Phillips confirmed this is still Work in Progress, and kindly offered to follow up
<b>12.2</b>	To <b>Receive &amp; Consider</b> all updates on village: Playground/Cemetery/Village Hall Garden/Pinfold <b>No further information received</b>
<b>12.3</b>	To <b>Receive &amp; Consider</b> all other Clerk matters/correspondence received: Grass Cutting Contractor's PL certificate received/CPR training (TLD pc)/Autela payroll <b>Noted.</b>
<b>12.4</b>	To <b>Consider the</b> options to invest the Reserves into a higher interest savings account. <b>Noted. Possibly not of interest due to the minimal value in the Reserves/Barclays Premium</b>
<b>13.</b>	<p><b>Urgent business:</b> Communication received from a resident regarding the previous closed matter/agenda item of the peacocks roaming the village. The communication was circulated to all councillors present, and Cllr Tomlinson post-meeting.</p> <p><b>Resolution: All councillors present agreed a response will be provided to the resident.</b></p>
<b>14.</b>	<b>Date of next Parish Council meeting</b>
	<p><b>Resolution:</b> All councillors agreed to the proposed date of a future <b>Ordinary Meeting on Monday 01 September 2025 at 7pm.</b> All councillors agreed to an <b>Extra-Ordinary Meeting on Tuesday 01 July 2025 at 6pm</b>, parts of this meeting may in part be a closed session due to the need for the PC to discuss contractual/licence matters. TBA on the Issued Agenda nearer the time.</p>
	<b>Meeting closed at 8:25pm</b>